

**STATUTES
OF THE
SPACE GENERATION ADVISORY COUNCIL
IN SUPPORT OF
THE UNITED NATIONS PROGRAMME ON SPACE APPLICATIONS**

ARTICLE I NAME AND LOCATION

1. The name of the non-profit organisation shall be “Space Generation Advisory Council in support of the United Nations Programme on Space Applications” (“SGAC”) (hereinafter referred to as “the organisation”).
2. The office of the organisation shall be located in Vienna, Austria, and/or other localities as may be determined by the Executive Committee.

ARTICLE II OBJECTIVES

1. As an international organisation with national branches in each United Nations member state ("State"), the purpose of the organisation shall be to implement the recommendation of the 'The Space Millennium: Vienna Declaration on Space and Human Development' “to create, within the framework of the Committee on the Peaceful Uses of Outer Space, a consultative mechanism to facilitate the continued participation of young people from all over the world, especially young people from developing countries and young women, in cooperative space-related activities” adopted by the Third United Nations Conference on the Exploration and Peaceful Uses of Outer Space (UNISPACE III) held in Vienna from 19 to 30 July 1999 and endorsed by the Fifty-fourth Session of the United Nations General Assembly on February 11th 2000 (A/RES/54/68), by
 - a) Establishing a forum for dialogue on space-related issues between the youths of the world and the United Nations – in particular through the United Nations Committee on the Peaceful Uses of Outer Space (UNCOPUOS) and the United Nations Office for Outer Space Affairs (UN OOSA) – and any entities involved in the peaceful uses of outer space;
 - b) Mobilising the creativity, enthusiasm and vigour of the youth of the world to contribute to the advancement of humankind through the peaceful uses of outer space;
 - c) Facilitating and leading the implementation of the strategies set forth in the Space Generation Forum Technical Report (A/CONF.184/L.14).

ARTICLE III MEANS

1. In furtherance of and limited to the objectives stated in ARTICLE II, the organisation shall employ the intellectual and material means described hereinafter.
2. Intellectual means:
 - a) Affiliate, endorse, co-operate and enter into contracts with other organisations, companies, agencies, associations or initiatives pursuing common objectives;
 - b) Establish working groups to pursue specific initiatives and to implement the work of the organisation;
 - c) Organise conferences and meetings in pursuance of the organisations objectives;
 - d) Promote and carry out or assist in promoting and carrying out research, surveys and investigations and publish the useful results of such research, surveys and investigations;
 - e) Create, collect and disseminate information on matters concerning the organisations objectives.

3. Material means:

- a) Membership dues as determined by the General Assembly;
- b) Undertake, execute, manage or assist any charitable trusts which may lawfully be undertaken, executed, managed or assisted by the organisation;
- c) Purchase, take on lease or license or in exchange, hire or otherwise acquire any property and any rights and privileges necessary for the promotion of such objectives and construct, maintain and alter any buildings or erections necessary for the work of the organisation;
- d) Make regulations for any property which may be so acquired;
- e) Sell, let, mortgage, dispose of or turn to account, all or any of the property or assets of the organisation;
- f) Accept gifts and borrow or raise money for such objectives on such terms and on such security as shall be thought fit;
- g) Procure contributions to the organisation by personal or written appeals, public meetings or otherwise;
- h) Invest the money of the organisation not immediately required for such objectives in or on such investments, securities or property as may be thought fit, subject nevertheless to such conditions (if any) as may for the time being be imposed or required by law;
- i) Employ any person or persons to supervise, organise and carry on the work of the organisation and make all reasonable and necessary provision for the payment of pensions and superannuation to or on behalf of employees and their surviving spouses and other dependants, if the need arises;
- j) Procure to be written and print, publish, issue and circulate gratuitously or otherwise papers, books, periodicals, pamphlets or other documents or films or recorded tapes;
- k) Do all such other lawful things as are necessary or desirable for the attainment of the organisations objectives.

ARTICLE IV MEMBERSHIP

1. The organisation shall have Ordinary, Executive, and Honorary Members.
2. Ordinary Members of the organisation are National Points of Contact.
3. Executive Members of the organisation are Regional Coordinators (also called Regional Representatives) and two Chairpersons of the Executive Committee.
4. Honorary Members are members of the Honorary Board and the Board of Advisors.

ARTICLE V GRANTING AND TERMINATION OF MEMBERSHIP

1. Ordinary Membership shall be granted to National Representatives and National Points of Contact.
 - a) In each State, one National Representative shall be determined by election within its Branch and approved by the General Assembly upon a proposition of the Executive Committee, following prior approval by the Election Oversight Committee.
 - b) In States without a National Representative, one National Point of Contact shall be appointed by the Executive Committee. The National Point of Contact shall perform the duties of the National Representative until one has been determined according to Paragraph 1a) of this Article.
2. Executive Membership shall be granted to Regional Coordinators and two chairpersons of the Executive Committee. Ordinary Members of each Region elect two Regional Coordinators. In the case

that Regional Coordinators are Ordinary Members, they lose their status as Ordinary Members and shall be immediately replaced according to paragraph 1 of this Article. Regional Coordinators shall elect among themselves two chairpersons. The Chairpersons lose their status of Regional Representatives and shall be immediately replaced by the two persons on ranks three and four during the latest regional elections in the respective regions.

3. Membership to the Honorary Board shall be granted by the General Assembly upon proposition of the Executive Committee to distinguished individuals in the field of space activities.

4. Membership to the Board of Advisors shall be granted by the General Assembly upon common propositions of the Executive Committee and the Board of Advisors to individuals with the proven capacity to serve in an advisory role to the organisation. The outgoing Chairpersons shall automatically be granted Membership to the Board of Advisors for a period of three years. In addition, UN OOSA may appoint up to two members to the Board of Advisors.

5. Before the constitution of the organisation, preliminary members can be appointed by the Proponents Committee. This membership is becoming effective with the constitution of the organisation.

6. Membership shall be terminated by death, by termination of the membership status as laid out in the statutes, or by voluntarily renouncement of the membership.

ARTICLE VI BODIES

The organisation shall have the following Bodies:

- a) General Assembly (ARTICLE IX)
- b) Executive Committee (ARTICLE XI)
- c) Secretariat (ARTICLE XIV)
- d) Auditors (ARTICLE XVI)
- e) Honorary Board (ARTICLE XVII)
- f) Board of Advisors (ARTICLE XVIII)
- g) Election Oversight Committee (ARTICLE XIX)
- h) Arbitration Committee (ARTICLE XXI)

ARTICLE VII NATIONAL BRANCHES

1. A National Branch of the organisation ("Branch") is an association/organisation existing in a State according to applicable national law.

2. One National Branch per State shall be approved by the General Assembly upon a proposition of the Executive Committee.

ARTICLE VIII DUTIES OF NATIONAL BRANCHES

1. Each Branch shall elect National Representatives.

2. Each Branch shall provide full information on the election process of the National Representative to the Election Oversight Committee.

ARTICLE IX GENERAL ASSEMBLY

1. The General Assembly shall be held once a year.

2. An Extraordinary General Assembly shall be held either on decision of the Executive Committee, the Board of Advisors, the General Assembly or upon the request of at least 10% of the Ordinary Members. Provisions for the General Assembly shall be valid for the Extraordinary General Assembly if not stated otherwise in the present Statutes.

3. Invitation and Agenda for the General Assembly as well as for the Extraordinary General Assembly

shall be sent to all Ordinary Members at least four weeks in advance.

4. Proposals for additional agenda items shall be submitted in writing by Members at least 5 days before the Assembly takes place.

5. Decisions, with the exception of the calling for holding an Extraordinary General Assembly, can only be voted upon Agenda Items.

6. All Members shall be entitled to participate at the General Assembly. Only Ordinary Members shall be entitled to vote. Each Ordinary Member shall have one vote. An Ordinary Member can nominate a Proxy.

7. The General Assembly is entitled to take actions and decisions when more than half of the Ordinary Members are present at the official starting time of the General Assembly. In the case, where less than half of the Ordinary Members are present, 30 minutes after the official starting time of the General Assembly the Ordinary Members present are entitled to commence the General Assembly with no regard to the number of Ordinary Members present.

8. Elections are taken with single majority vote. Decisions affecting the Statutes have to be taken with a two third majority vote.

9. The General Assembly shall be chaired by the Chair, in case of absence, by the Co-Chair. If the Co-Chair is not available as well, the most senior Ordinary Member (based on the date of beginning service) present shall chair the General Assembly.

10. Except for stalemate situations, the Chair shall not have voting power in the General Assembly and the Extraordinary General Assembly.

ARTICLE X DUTIES OF THE GENERAL ASSEMBLY

1. The General Assembly shall approve the report of past activities (including the annual report to UNCOPUOS)

2. The General Assembly shall approve the work plan for the period until the next General Assembly.

3. The General Assembly shall approve or reject Members of the Honorary Board upon nomination by the Executive Committee.

4. The General Assembly shall approve or reject Members of the Board of Advisors upon nomination by the Executive Committee.

5. The General Assembly shall approve or reject Members of the Election Oversight Committee upon nomination by the Executive Committee.

6. The General Assembly shall approve or reject Members of the Auditors Board upon nomination by the Executive Committee.

7. The General Assembly shall approve National Branches upon a proposition of the Executive Committee.

8. The General Assembly shall approve or reject the establishment of affiliations upon proposition by the Executive Committee.

9. The General Assembly shall receive and approve the financial audit and the closing of accounts.

10. The General Assembly shall approve the definition of Regions comprising States on a geographical basis upon proposition by the Executive Committee.

11. The General Assembly shall have the right to change the Statutes.
12. The General Assembly shall have the right to deliberate and take decisions upon any other agenda item not conflicting with other provisions of the Statutes.
13. The General Assembly shall approve the document describing the strategic vision for the future of the organisation generated and updated by the Executive Committee.
14. The General Assembly shall have the right to dissolve the association. (ARTICLE XXIII)

ARTICLE XI EXECUTIVE COMMITTEE

1. The Executive Committee shall be composed of the Executive Members.
2. Decisions of the Executive Committee shall in principle be taken by consensus. In case a consensus cannot be reached, decisions shall be taken by majority vote.
3. The Executive Committee shall elect among themselves a Chair and a Co-Chair for a term of two years.
4. Meetings of the Executive Committee shall be chaired by the Chair, in case of absence, by the Co-Chair. If the Co-Chair is not available as well, the longest serving Executive Member present shall chair the meeting.
5. In the case where all Regional Coordinator are present, each regional representative shall have one vote. In all other cases, there shall be one vote per region. There shall be at least two thirds of the regions represented. Only in case of a stalemate the vote of the Chair shall decide.

ARTICLE XII DUTIES OF THE EXECUTIVE COMMITTEE

1. The Executive Committee shall have the right to appoint and replace National Points of Contact.
2. The Executive Committee shall nominate Members of the Honorary Board
3. The Executive Committee shall nominate together with the Board of Advisors new Members of the Board of Advisors.
4. The Executive Committee shall nominate Members of the Election Oversight Committee.
5. The Executive Committee shall nominate National Representatives, elected by a National Branch, after approval by the Election Oversight Committee.
6. The Executive Committee shall appoint representatives of the organisation.
7. The Executive Committee shall prepare the General Assembly.
8. The Executive Committee shall invite all Ordinary, Executive and Honorary Members for the General Assembly.
9. The Executive Committee shall prepare the annual report.
10. The Executive Committee shall nominate National Branches of the organisation.
11. The Executive Committee shall propose the establishment and termination of affiliations as defined in ARTICLE III.
12. The Executive Committee shall appoint and dismiss members of the Secretariat.

13. The Executive Committee shall nominate Members of the Auditors Board.

14. The Executive Committee shall propose the definition of Regions comprising States upon geographical considerations to the General Assembly.

15. The Executive Committee shall generate and update every year a document describing the strategic vision for the future of the organisation and submit it for approval to the General Assembly.

ARTICLE XIII DUTIES OF THE CHAIR AND CO-CHAIR

1. The Chairs shall represent the organisation in all official duties.

2. The Chair shall chair the General Assembly and meetings of the Executive Committee.

3. In case of unavailability of the Chair, the Co-Chair shall assume the responsibilities of the Chair.

ARTICLE XIV SECRETARIAT

1. The Secretariat shall be composed of a Treasurer, a Legal Advisor, an Executive Officer, Secretaries, Executive Director, and other members, as the Executive Committee deems necessary.

2. Members of the Secretariat shall be appointed and dismissed by the Executive Committee.

3. Members of the Secretariat might assist the meeting of the Executive Committee upon decision by the Executive Committee.

4. In order to effectively fulfill local mailing and administrative tasks, at least one of the Secretaries shall be resident in the State of registry.

ARTICLE XV DUTIES OF THE SECRETARIAT

1. The Secretariat shall serve the Executive Committee.

2. Members of the Secretariat shall not have decision or voting power.

3. The Treasurer shall keep the books and fulfill the decisions of the Executive Committee. The Treasurer is responsible for keeping the books in accordance with national law and international book keeping standards.

4. The Legal Advisor shall advise and assist the Executive Committee in any legal affairs concerning the organisation's activities. The Legal Advisor shall inform the Executive Committee of any potential conflict with national and international law prior to its occurrence.

5. The Legal Advisor shall assist the Executive Committee with UN specific matters.

6. The Executive Officer shall monitor, advise and report on national and regional election processes. For each national and regional election process, the Executive Officer shall prepare an election report containing all necessary information on the process to enable the Election Oversight Committee to take its decisions. The election report shall be sent to the Chair of the Election Oversight Committee in written form at latest one week after the end of the election process.

7. The Secretaries shall fulfil secretarial duties, especially take protocols, send out invitations, keep and archive the local mail traffic.

8. The Secretaries shall assist the Executive Committee with the compilation of the organisation's annual report as well as the document describing the strategic vision for the future of the organisation.

ARTICLE XVI AUDITORS BOARD

1. The Auditors Board shall be responsible for the auditing of the organisation's accounts.
2. The Auditors Board shall submit an annual auditing report to the General Assembly signed by all Members of the Auditors Board.
3. The Auditors Board shall comprise of at least two Members.

ARTICLE XVII HONORARY BOARD

1. The Honorary Board shall support the organisation's progress and provide useful advice and assistance.
2. Members of the Honorary Board shall have the right to represent the Honorary Board of the organisation.

ARTICLE XVIII BOARD OF ADVISORS

1. The membership of the Board of Advisors shall comprise eight individuals: who represent the views of the organization to promote space among youth of the world. Members shall be appointed by the Executive Committee and can include outgoing Regional Coordinators and outgoing Chair Persons
2. The Board of Advisors shall oversee the organisation's progress and provide substantial advice on matters related to strategy, relations with the United Nations and other international organisations and on any other matters of fundamental importance to the organisation.
3. Members of the Board of Advisors shall have the right to attend meetings of the Executive Committee.
4. Members of the Board of Advisors shall have the right to call for an Arbitration Committee in case of internal disputes.
5. The Board of Advisors shall appoint one Member of the Arbitration Committee. (ARTICLE XXI)

ARTICLE XIX ELECTION OVERSIGHT COMMITTEE

1. The Election Oversight Committee shall be composed of: The two Chair Persons, Executive Director, and the Co-Secretaries.
3. Decisions of the Election Oversight Committee shall in principle be taken by consensus. In case consensus cannot be reached, decisions shall be taken by majority vote.
4. Each Member of the Election Oversight Committee shall have one vote. Abstentions shall not be permitted.

ARTICLE XX DUTIES OF THE ELECTION OVERSIGHT COMMITTEE

1. The Election Oversight Committee shall be responsible for ensuring elections have met the requirements of these Statutes and Bylaws and further, do not contain impropriety, negligence or fraud. Specifically the Election Oversight Committee shall
 - a. oversee, monitor and approve or reject the election process for National Points of Contact.
 - b. oversee, monitor and approve or reject the election process for Regional Coordinators.
 - c. oversee, monitor and approve or reject the election process for Chair Persons.
2. The Election Oversight Committee shall carry out its function by reviewing the election reports forwarded by the Executive Officer and by providing guidance to the Executive Officer.
3. The Election Oversight Committee may request more information from the Executive Officer, deem an election not valid for reasons of non-compliance with Statutes, Bylaws or evidence of impropriety, negligence or fraud, or verify the election.

4. Formal actions of the Election Oversight Committee must be conveyed to the Executive Officer in writing (email acceptable).
5. The Election Oversight Committee shall report in writing on national and regional election processes to the Executive Committee at latest two weeks after termination of the election processes.

ARTICLE XXI ARBITRATION COMMITTEE

1. The Arbitration Committee shall be comprised of two members nominated by UN OOSA and one member nominated by the Board of Advisors.
2. The Arbitration Committee shall settle internal disputes.
3. Decisions shall be made with simple majority vote and shall be considered final.

ARTICLE XXII CHANGES TO THE STATUTES

1. Changes to the Statutes shall be voted upon by the General Assembly under the separate Agenda Item “Changes to the Statutes” by majority vote of all Ordinary Members.
2. Notice of the intention to change the statutes shall be given to the Board of Advisors at least one month before holding the General Assembly at which the changes to the statutes will be voted on.

ARTICLE XXIII DISSOLUTION

1. Dissolution of the association shall be voted upon by the Extraordinary General Assembly under the separate Agenda Item “Dissolution of the Organization” by 4/5 majority.
2. Notice of the intention to dissolve the organisation shall be given to UN OOSA, the Honorary Board and the Board of Advisors at least one month before holding the General Assembly at which the dissolution will be discussed.
3. Remaining funds and properties shall be “given” to “space charitable organisation” decided by UN OOSA.